

The Court Administrator Bio Form

Thank you for submitting an article for publication in The Court Administrator. Please complete this form and send back to courtadministrator@iaca.ws along with your article.

- 1. What is the Title that you would like to use for your article?
- 2. How exactly would you like your By-Line to read? Include: your current title, honorific, degrees and/or certifications if applicable.
- 3. Please provide an abstract; a precise synopsis highlighting key points you would like the readers to take from your article. This overview should briefly describe your topic in 1-4 sentences.
- 4. Where are you located? Country, State, City, as applicable.
- 5. Who is your current employer? What is your current job title? What are your current job responsibilities? If you would like to share past employment and/or job titles, please also include.
- 6. Please provide a contact email address for those readers who may wish to follow up with you about your article. Indicate whether or not you are a current member of IACA.
- 7. Please provide a photograph of yourself to accompany your article.
 - The photo should be a high-resolution JPG file that is not embedded in a Word document or email.

Note: If you have additional photographs or charts to accompany your submission, please submit those as well in high resolution jpeg format, separate and apart from the article. Note where the graphics should be included within the body of article.